

Touch Typing In Ten Hours

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Touch Typing In Ten Hours

Touch Type in Ten Hours contains easy-to-use lessons divided into manageable one hour blocks, and there are plenty of exercises to consolidate what you have learned. There is also a reference guide giving useful 'tips of the trade'.

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Learning to touch type with this method takes only 10 hours. You will reap the benefits for a lifetime, whether you are using a keyboard at work or at home. The easy-to-use lessons are provided into manageable one-hour blocks and there are plenty of exercises to consolidate what you have learned.

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Touch Type in Ten Hours contains easy-to-use lessons divided into manageable one hour blocks, and there are plenty of exercises to consolidate what you have learned. There is also a reference guide giving useful 'tips of the trade'. This new edition goes on to show you how to use Microsoft Word 2007 to best advantage.

Touch Typing in Ten Hours by Ann Dobson - Goodreads

"With this book you can learn to touch type and 10 hours at a fraction of the cost of the course." Most people use computers today, but how many of us can type? Learning to touch type with this method takes only 10 hours. You will reap the benefits for a lifetime, whether you are using a keyboard at work or at home.

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At 10 hour mark I was touch typing faster than with the old method (over 59 WPM). At 20 hours, typing speed was 80 WPM. I think it is not a big time investment especially for people who still type...

Touch Typing: how long does it take to reach 100 WPM? | by ...

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Learning to touch type with this method takes only 10 hours. You will reap the benefits for a lifetime, whether you are using a keyboard at work or at home. The easy-to-use lessons are provided into manageable one-hour blocks and there are plenty of exercises to consolidate what you have learned.

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If you use a keyboard you need this book. Most of us use computers - many of us all the time - but how many of us can type properly? 'When you've learned how to touch type a 3000 word report will take you less than 1 hour to type!' With this book you can learn to 'touch type' in ten hours at a fraction of the cost of a course. It will also take you less time than the average course and, best ...

Touch typing in ten hours | Broomfield Library

An average student without learning difference would learn to touch type within eight to ten hours.

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They might be touch typing at a very slow speed (8 - 15 words per minute). Bronze standard - 15 words per minute A student who attains 15 words per minute or greater will be rewarded with our bronze badge on Typewiz.

How long does it take to learn to touch type? | Searsol

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Read "Touch Typing In Ten Hours" by Ann Dobson available from Rakuten Kobo. Featuring an easy-to-learn method to touch type, this edition includes how to use Microsoft Word 2007 to best advantage....

Touch Typing In Ten Hours eBook by Ann Dobson ...

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Touch typing (also called touch type or touch keyboarding) is a style of typing. Although the phrase refers to typing without using the sense of sight to find the keys—specifically, a touch typist will know their location on the keyboard through muscle memory—the term is often used to refer to a specific form of touch typing that involves placing the eight fingers in a horizontal row along ...

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